

TEXT OF PROPOSED CABLE TO ALL FIELD MISSIONS  
(Covering Personnel, Fiscal, & Special Funds Activities)

TO: All Chiefs of Mission

1. It is planned that CIG will take over all SSU Missions, including employees, records, property, and funds, effective as of 20 October 1946.
2. Before 19 September, Chiefs of Mission will give written notices of terminations, effective COB 19 October, to all SSU employees under their jurisdiction.
3. Screen your personnel carefully and advise Washington immediately the names and stations of: (a) civilians you desire picked up by CIG; (b) military personnel you desire picked up by CIG; and (c) civilian and military personnel who are not (repeat not) to be picked up by CIG.
4. Personnel not to be picked up by CIG must be en route to the U.S. by 1 October.
5. Appointments by CIG will be at same rate of pay as employees received at time of separation from SSU. This rate to prevail until all job descriptions are reviewed, after which adjustments may be made on basis of duties and responsibilities performed.
6. The use of vouchered funds at foreign missions will be discontinued and all salaries and expenses after 20 October will be borne from "Special Funds."
7. Employees who have Civil Service Status under SSU will retain status under CIG, and allotments to dependents, deductions for retirement, bonds, insurance, etc., will continue to be made by Washington.
8. Request you restrict travel of employees during month of October and except in case of extreme emergency see that all employees are at their official station on October 19-20, 1946. Employees in travel status changing official station on October 20 cannot be picked up by CIG until after arrival at new post. Employees in temporary travel status on that date must secure CIG travel orders in addition to SSU orders.
9. All obligations incurred after 20 October must be for and on behalf of CIG. SSU vouchered obligations incurred prior to that date must be paid before 1 November 1946, after that date any vouchered funds SSU obligations must be submitted to Washington for settlement.
10. Special Funds cash balances will be held by the CIG Missions for and on behalf of SSU and may be used to pay any SSU obligations incurred prior to 20 October 1946. Efforts should be made to obtain accountings

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on all outstanding advances as of that date. Additional Special Funds will be made available to cover CIG expenses incurred after 20 October. Separate accounts will be established and maintained to segregate SSU funds now on hand and CIG funds which are subsequently advanced.

11. Complete sets of personnel forms required to support appointments under CIG, and detailed instructions regarding accounts and disbursements under CIG are being forwarded to you via air pouch.

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